



P.G DEPARTMENT OF PHYSICS (Fist Supported)

NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR

Hazratbal-Srinagar, Kashmir-190 006 (J&K), India

**Minutes of the Meeting
Held on 05/08/2022**

Under the Chairmanship of Dr. M.A Shah, Professor & Head, P.G Department of Physics, NIT Srinagar a meeting was convened on **05.08.2022 at 11:30 A.M (Friday)** in the Committee Room of the Department regarding the different items at the departmental level which needs immediate attention to be addressed.

The following attended the meeting:

- (i) Professor Mohd. Ikram , Professor
- (ii) Professor Seemin Rubab, Professor
- (iii) Professor Prince Ahmad Ganai, Professor
- (iv) Dr. Vijay Kumar, Asstt. Prof..(Grade-1)
- (v) Dr. M.Z Ansari Asstt. Prof. (Grade-1)
- (vi) Dr. Harkirat Singh Asstt. Prof..(Grade-1)
- (vii) Mr. Tasaduq Hussain, Technical Assistant, Physics
- (viii) Mr. Naresh Dubey, P.A to HOD Physics

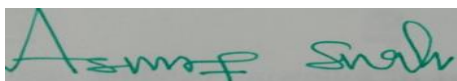
After threadbare discussion, the following has been resolved in the meeting:-

1. The JRF to SRF Conversion of **16 full-time Ph.Ds' scholars** as well as their Progress Presentation, which is due and is under progress--- to be Coordinated by Dr. Vijay Kumar, Asstt. Professor and should be completed by 12th of August,2022. Meanwhile part-time candidates has been informed for their progress presentation, which shall commence from 17th August 2022.
2. Time-Table is to be prepared by B.Tech Coordinator for 1st Semester Classes (New Batch-2022) & B.Tech 3rd Semester Classes, which should be on the table of HoD before 16th August 2022, along with Lecture Plan. So shall be the 1st Sem and 3rd Sem PG M Sc Physics Courses.
3. It was decided in the meeting that to avoid delay to result (Spring -2022) , M.Sc 3rd Semester Students needs to be informed to complete their Registration (Autumn-2022) for 3rd Semester as the ERP portal was opened for registration from 03.8.2022 to 22.08.2022 . Existing Ph.Ds Scholars will also complete their registration through ERP Portal opened from 03.8.2022 to 22.08.2022 for Autumn-2022.Session. A quick brief up has to be presented by the coordinator on 16th August 2022 afternoon.
4. All Whatsapp group operating in the physics department (i.e M.Sc 2020, M.Sc 2021 & Scholars group) are closed henceforth and only 02 groups shall remain valid (**Students & Alumni-Physics (SAP) NITSGR**) and for Faculty **Physics Faculty @NIT** only). Administrator shall be responsible and henceforth no material shall be uploaded except scientific and innovative ideas.
5. In Order to maintain the sanctity in conducting MSc Entrance Examination. Professor S. Rubab will be the overall incharge of the MCQs' (60 nos) Question paper. The Institute Entrance test of M.Sc Physics will be **on 17.08.2022 (Wednesday)**. All Question papers (MSc Physics Entrance test) will be retained by Professor Rubab confidentially & delivered properly in the Examination Centre. However, institute may provide Question papers as informed telephonically. Dr. Harkirat Singh will assist Prof. Rubab in conducting Examination & Evaluation.
6. Physical Verification of Lab. Equipments and other items have been finalized, duly signed by concerned and submitted to the Registrar on 08.08.22 (A.N) -(Job Completed)
7. The Workload / Teaching Assistantship load of the Research Scholars is 8 hours /week and not 6 hours /week --- Research Scholars for compliance of the order should record in future and TT in-charges have

to make the Time Tables accordingly. Final year Scholars are exempted with a notice to submit the thesis before 9 months, as it takes usually one year for thesis evaluation.

8. Subscription of Scientific Journals like Resonance / Current Science / Physics–Journal (monthly/periodical) for physics department – shall be borne by the imprest or Coordinator Library will inform the Library Chairman for the same. (P.S to HOD will enquire from accounts wing).
9. M.Sc (Batch 2021) students who are opting for internship training program during the course of time shall be categorically/outrightly rejected with immediate effect. They can opt for internship program during the off time period i.e in winter vacation only after taking prior permission/ consent from their coordinator concerned.
10. In the interest of the administration, HoD Physics made the minor change in portfolio from 01/09/2022 as:
 - (a) B.Tech Coordinator program/Academics affairs will be given to Dr. Vijay Kumar, Assistant Professor
 - (b) Ph.D Coordinator Program/ Research affairs will be given to Dr. M.Z Ansari, Assistant Professor
11. PhDs' Institute Entrance test to be held on **23rd & 24th of August, 2022**. Question papers for the same will be prepared by the concerned office. Concerned to note

The Chair acknowledges and thanked the members for attending the meeting in time and urges the Faculty, Staff and Students to make, him "**Accountable**".



(Dr. M.A Shah
(Prof. & Head Physics)

Copy to all for information and necessary action:

1. PA to the Registrar/ DR Accounts/ Chief Librarian for information & N/A, please
2. All faculty members of the department for information and concerned for N/A.
3. Office, Physics department for records & attendance
4. Copy to be uploaded on web Page of Physics
5. PS to HoD Physics for quick revision on next meeting